

## Oxford PTA Meeting Minutes

September 16th 2015

Meeting called to order at 6:15 p.m., approximately 25-30 in attendance.

Betsy and Aida introduced themselves.

May PTA Meeting minutes reviewed in summary by Sabrina Leunig (former PTA president) and Amy Feldman. Minutes approved as distributed.

Principal Rhine distributed Oxford Site Budget and provided an overview of the various funding sources. The following were explained:

- what specifically gets funded by the PTA vs. BSEP, Title I, LCAP and BUSD as separate from BUSD General Budget
  - additional summary of where funding comes from was displayed to help clarify
  - highlighting the way the \$92,649 raised by the PTA is spent
- the process of the Student Governance Council (SGC) formulating the budget and making requests for funding from the PTA
- what happens with additional/roll-over Money

Principal Rhine and Nina Cohen also reminded those in attendance that BSEP will need to be reauthorized next year and that getting out the vote will be very important.

Sabrina Leunig reminded those in attendance that this budget does not reflect the entire PTA budget and displayed the entire PTA budget, providing an overview of the additional expenses beyond the \$92,649 (community events, community support, staff support/appreciation).

- Question about the history of approving deficit budgets was asked, Sabrina described the short history of this practice at Oxford as calculated and concurrent with increasing fundraising and grant-writing. She

emphasized that per prior discussion, if we are not able to meet our fundraising goals this year, we will need to significantly revise the budget.

PTA Budget formally approved (proposed budget approved in May).

Aida provided an overview of fundraisers that we are planning for this year.

*Events:* Book Fair, Spellathon, Raffle, Auction

*Ongoing programs:* Boxtops, escrip, Target, Sports Basement, UrbanSitter

*Community Fundraisers:* Mrs Dolloway's; Crepevine; Mr Mopps

*Personal donations*

Aida described the goal of community building events and an overview of the four main events: Back-to-School Picnic; Harvest Fair; Winter Fair; End of Year "Playdate"

Aida described the e-tree (signing up via school website) and other forms of communication at Oxford: newsletter, facebook, school website\*

\*need for help with updating website was announced

Jos introduced the Book Fair (Kendra is co-facilitating but was not present tonight) and described volunteer needs (set-up, take-down and check-out) and passed out sign-ups. Introduced idea of adding totebag sales.

Gabby provided an overview of the Harvest Fair and described volunteer needs (including co-coordinators).

Ardell, Nina and Paul introduced the work of the Student Governance Council (SGC), highlighting the annual survey and how the process of coming up with the budget.

Carol Perez, family engagement coordinator, introduced herself and described the Family Engagement Council, a new outreach endeavor this year, an event to celebrate

attendance-awareness month on Friday, 9/25 (call for volunteers made) and the ELAC committee.

Miscellaneous:

- Parent question about non-profit status, tax deduction number was asked vis-a-vis having his company match donations and grant credit for volunteer hours.
- Parent question about whether we do a direct ask to the entire school community -- describing BAM's year long, direct ask approach.
  - Additional participants added thoughts about the benefits of the direct ask approach.
- Ardell suggested that childcare be provided by a group of parents at next year's Back-to-School Night to ensure that more families can attend.
- Parent suggested families who can go get free supplies do so and then distribute to those who need them but could not make it (unclear whether bags will be given to families who did not sign up for free/reduced lunch).

Meeting adjourned at 7:50.